

Development of Standard Specification and Standard Details for Local Highway Maintenance

Appendix 2 – Standard Details

Version 1 – November 2012



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REVISION SCHEDULE

Rev	Date	Details	Prepared by	Reviewed by	Approved by

This document is released as an Interim Document to allow its use by local highway authorities as early enablers in the development of their term service contracts, feeding into the ongoing development of the Highways Maintenance Efficiency Programme Standard Term Maintenance Contract and Document Compiler work package.

If you wish to make a comment or contribute to the development of the document, please send an email to

highwaysefficiency@DfT.gsi.gov.uk

with the header 'Feedback on the Standard Specification and Standard Details'.



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FOREWORD

ABOUT THE HIGHWAYS MAINTENANCE EFFICIENCY PROGRAMME

The Highways Maintenance Efficiency Programme (HMEP) is a sector-led transformation initiative that will maximise returns from investment and deliver efficiencies in highway maintenance services. The Programme started in April 2011 with sponsorship from the Department for Transport and is intended to run until 2018.

The Programme is offering local highway practitioners benefits from different ways of working. The vision is that over time, those involved in highways maintenance delivery, the local authorities as clients and their service providers, be they from the private or public sector will adopt an ambitious and longer-term approach to enable them to:

- Continuously find new and improved ways of delivering services to highway users and managing highways assets.
- Make use of collaborative partnerships to improve processes and outcomes.

Deliver a sustainable balance between meeting the needs of highways users, improving quality and minimising costs.

The overall programme has been developed by the Programme Board through key personnel who support HMEP's development. This will ensure that:

- The Programme is truly being driven by what the whole sector needs and wants ('by the sector for the sector').
- The solutions identified by the sector are relevant, realistic, repeatable, scalable and sustainable.
- HMEP is benefits-led, driving true transformation of the sector with tangible efficiency gains and a lasting legacy.

As a transformation initiative HMEP is targeting the ways local highway authorities conduct their business. It invites the sector to adopt new ways of working to deliver efficiency savings through:

 Collaboration & Change - looking at how alliances between authorities, and clients and their providers, can be formed to deliver efficiencies in the delivery of highway maintenance services. Other projects are looking at changing business processes; for instance by applying Lean thinking to the processes behind service delivery and how services or processes can be streamlined to realise efficiencies.



- Procurement, Contracting and Standardisation advising on the routes to
 procurement enabling authorities to determine how their current service is aligned
 to current thinking and which is the best procurement option to realise their future
 service ambitions. It also provides the tools so that efficiencies can arise through
 the use of, for instance, a standardised form of contract and highway maintenance
 specification which are better aligned to the activities that local highway authorities
 undertake.
- Asset Management by providing advice to the sector in the form of updated asset management guidance; for both a simplistic and, where appropriate, more complex lifecycle planning tool to determine whole life asset costs, thus moving away from a reactive to a longer-term approach for maintaining highways assets. To provide training specifically targeted at practitioners to help them move towards an asset management approach and to adopt the new HMEP guidance and tools.
- Benchmarking & Performance collecting, sharing and comparing performance data on Customer/Quality/Cost to help both understanding to show how effective local highway authorities are in delivering Value for Money services and drive targeted efficiencies.

Products and tools are being developed for each of these themes and are being designed to be interdependent, but complementary, so that authorities can maximise their returns from their investments.

ABOUT THIS TOOLKIT

The HMEP survey of the sector of October 2011 indicated that 97% of those local highway authorities responding wanted a specification that was more aligned to the maintenance activities that they undertake, as opposed to the current Specification for Highway Works which is aimed at new road construction. In response to this, HMEP has prepared this guidance for the development of a Standard Specification and Standard Details for Local Highway Maintenance.

This is the first release of the document and is aimed at the areas where local highway authorities incur the greatest maintenance expenditure; namely in highway drainage, kerbing and footway works, bituminous surfacing, structural concrete, structural steelwork and winter maintenance activities. The guidance is based on documents returned as part of each authority's response to the survey. The content of this guidance draws on the good practice within specifications developed for recent tenders and for contracts that are about to be procured, making the content as current as possible.

This guidance represents the beginning of a review of the full range of services local highway authorities undertake. A new product is currently in development that will expand on the scope of the guidance to all series of the specification and incorporate outcome specifications. This is programmed for release towards the end of 2013. However, the sector is encouraged to start to move towards a standardised approach by using this document.



A consistent approach will help to align the documents to the range of services that local highway authorities undertake with associated pricing schedules, method of measurement and bill item generation. This product will be presented with the HMEP suite of procurement documents (IfT, OJEU, PQQ and Form of Contract) within a document compiler platform to enable local highway authorities to procure Term Service Contracts as well as individual projects while moving towards an e-tendering solution.

Significant savings are expected through adopting a standard specification across the sector. The many bespoke forms that currently exist will be rationalised to a single common form. The HMEP version will also be maintained centrally and be updated regularly, saving the resource commitment within each authority to update and maintain their own standard forms. There is also the potential for wider savings throughout the supply chain as all become familiar with the new specification and move away from bespoke forms towards a consistent approach. Authorities are therefore encouraged to start using this guidance now to move towards the aims and ambitions of the wider programme for the sector.

Authorities should resist the temptation to bespoke the specification to suit their particular local needs. If you consider that certain aspects need to be included, please relay the information with the rationale for its inclusion back to the Programme for consideration. If deemed appropriate, it will be included within the next update.

ABOUT THIS DOCUMENT

This document forms Appendix 2 to the Guidance for the Development of Standard Specification and Standard Details for Local Highway Maintenance Contracts, and contains the Standard Detail Drawings developed as part of the Highway Maintenance Efficiency Programme.

Users should refer to Appendix 1 for references to the Specification and Notes for Guidance.

COMMENTS AND FEEDBACK

The HMEP Programme Board would welcome any comments and feedback on this document so that the final product may be reviewed, improved and refined to give the sector the best advice possible. If you wish to make a comment, please email them to highwaysefficiency@DfT.gsi.gov.uk with the header 'Feedback on the HMEP Standard Specification and Standard Details'.



INTRODUCTION

The Guidance for the Development of Standard Specification and Standard Details for local highway maintenance Contracts has been prepared on behalf of the Highway Maintenance Efficiency Programme to provide a series of standard specification items and drawings for Local Highway Authorities maintenance works.

It has been recognised that the Department for Transport published Manual of Contract Documents for Highways Works was originally developed for the specification of new works on the motorway and trunk road systems, and that it has limitations in its use when specifying maintenance materials for Local Highway Authorities.

Many local highway authorities have, either individually or collaboratively, developed their own variations to the Manual of Contract Documents for Highways Works, illustrating the need for specific items to cover the works undertaken on non-motorway or trunk road routes.

The Highway Maintenance Efficiency Programme (HMEP) has collated these variations, drawn the common themes from the information provided by local authorities, and identified examples of good practice. Material specifications have been standardised where possible to enable cost savings and increased confidence in material quality to be achieved through a consolidation or rationalisation of the available information.

DOCUMENT RELEVANCE

During the development of this document it has been recognised that, to bring maximum benefit to users, additional work is required to expand the current HMEP specification to cover all works undertaken by local highway authorities. In addition it is noted that the DfT is in the process of updating the Specification for Highways Works. The nature and extent of this update is not known at present. As a result this document will require updating.

This work will contribute to a new HMEP product comprising a Standard Term Maintenance Contract and Document Compiler. The scope of this package is to provide Term Maintenance Contract, Method of Measurement and Bill of Quantities for highway maintenance services associated with two other HMEP products (the Form of Contract and Specification).

This document is therefore released as an Interim Document to allow its use by local highway authorities as early enablers in the development of their term service contracts, feeding into the ongoing development of the Brief 13 work package.

Following completion of the Highway Maintenance Efficiency Programme Standard Term Maintenance Contract and Document Compiler this document will be revised to take into account feedback over the development period.



DOCUMENT LAYOUT

The Guidance for the Development of Standard Specification and Standard Details for Local Highway Maintenance Contracts has been developed in three sections:

Section 1: Guidance for the Development of Standard Specification and Standard Details for Local Highway Maintenance Contracts

The main document provides information on the background to the HMEP work undertaken to date, and on the development of this product.

Section 2: Appendix 1 - Specification and Notes For Guidance

The Standard Specification document has been sub-divided to mirror the relevant Specification for Highways Works series. The work has been further divided within each series into:

Specification - The HMEP guidance provides two forms of specification clauses. These are numbered as HMEP Cl. Xxx, and may be used as Substitute Clauses, SR, replacing the current Specification for Highways Works Clause, or as an Additional Clause AR to the existing Specification for Highways Works. Where additional Notes for Guidance for the Specification clause have been provided the full specification clause has been supplied.

Notes for Guidance – Where applicable notes for guidance for the alternate clause have been produced. These are highlighted in an orange box (shown below) and follow the relevant clause. These are numbered as HMEP NG CI. Xxx

Additional Guidance – Where information has been obtained that can be used to aid decisions on the adoption of specification items, or where additional guidance is available from other sources, additional guidance notes have been included.

These are highlighted in an orange box (as above), and are numbered as HMEP AG xxx.xx.

Section 3: Appendix 2 - Standard Details (This Appendix)

Standard detail drawings have been prepared to supplement those provided in the Manual of Contract Documents for Highways Works Highways Construction Details and to expand on the HMEP Specification above. These provide additional standard details for local highways works on non-motorway or non-trunk road systems. They include additional drainage details for minor roads and footway construction details.

The standard details drawings are numbered HMEP - XXX - YYY, where XXX is the Specification for Highways Works series number, and YYY is the sequential numbering for the drawings. These are available separately from this document for download from



Introduction

the HMEP website as .pdf and .dwg files. These drawings may be referred to either in their original form in this document, or imported into specific contract documents.

In the event that the drawings are imported into contract documents the drawings should be renumbered as contract specific drawings in Appendix 0/4 of the new contract.



STANDARD DETAIL DRAWINGS

The intention of this document is to provide a set of standard details that can be used as a core document in specifying highway maintenance services for local highway networks, complementing local details and methods of work.

When referring to a HMEP standard detail in your documentation use the following description:

"in accordance with HMEP Standard Detail XXX.YYY".

This means that the reference in your document will be taken from the HMEP Standard Detail Drawings, which will ensure that it is up to date with any revisions.

Alternatively, consent is given for you to copy the standard detail drawing from this document into your authority's document. If you wish to copy items within this document this is acceptable, but will mean that your standard detail drawing is only as up to date as the version of the document that you hold. References to the HMEP standard detail number should be removed from the drawing and replaced with your standard detail number taken from Appendix 0/4 in your document.

Where the absence of standard detail drawings in the existing Manual of Contract Documents for Highway Works Volume 3 - Highway Construction Details have been noted (such as footway construction) additional detail drawings have been created from the information provided by the contributing local authorities. These details have been produced to support the standard specification and notes for guidance, and may be brought into the contract documentation of potential users by reference to the entire document or individual drawing numbers in Appendix 0/4 to the Specification.

The Highway Construction Details (HCD) is published as Volume 3 of the Manual of Contract Documents for Highway Works and contains standard drawings for use in the construction, improvement and maintenance of local authority roads and footways.

The DfT numbers, titles and dates of the individual drawings, or parts of drawings, included in the contract should be listed in Appendix 0/4 to the Specification.

The following apply to each drawing unless otherwise stated thereon:

- 1. Specification for Highways Works means the Specification for Highway Works published by The Stationery Office as Volume 1 of the Manual of Contract Documents for Highway Works.
- 2. HMEP means the Highways Maintenance Efficiency Programme Standardised Specification and Standard Details for Local Highway Authorities
- 3. Reference to a Clause prefaced by Cl. is a reference to a Clause of the Specification for Highway Works.



Standard Detail Drawings

- 4. Reference to a Clause prefaced by HMEP CI. is a reference to a Clause of the Highways Maintenance Efficiency Programme Standard Specification.
- 5. Reference to a Numbered Appendix (e.g. Appendix 3/1) is a reference to a Numbered Appendix to the contract Specification.

The relevant publication date of each Clause is to be determined from the Schedule of Pages and Relevant Publication Dates in the Specification.

The relevant publication date of each British Standard (BS) and other reference document referred to in the HCD is to be determined in accordance with Clause 004 of the Specification.



LIST OF DRAWINGS

Drawing No.	Drawing Title	Date
Series 500 - Draina	age and Service Ducts	
HMEP/0500/001	Type 2 Chamber (Precast Concrete Manhole)	
HMEP/0500/002	Type 3 Chamber (Precast Concrete Manhole)	11/12
HMEP/0500/003	Type 4 Chamber (Precast Concrete Manhole)	11/12
HMEP/0500/004	Type 5 Chamber (Precast Concrete Manhole)	11/12
HMEP/0500/005	Backdrop Manhole Details	
HMEP/0500/006	P/0500/006 Soakaway Chamber (Precast Concrete Construction)	
HMEP/0500/007	Precast and Insitu Cast Gullies	11/12
HMEP/0500/008	Headwalls: Type 1 and 2	11/12
HMEP/0500/009	Headwalls: Type 3 and 4	11/12
HMEP/0500/010	Headwall Type 5 and Ditch Lining Detail	11/12
Series 700 - Road	Pavements – General	
	None	
Series 900 - Road	Pavements – Bituminous Bound Materials	
	None	
Series 1100 – Kerb	s, Footways and Paved Areas	
HMEP/1100/01	Textured Modular Paving and Precast Concrete Paving Slabs	11/12
HMEP/1100/02	Footway Edging Kerbs Precast Concrete Construction and Timber	11/12
HMEP/1100/03	Standard Kerbing Detail	11/12
HMEP/1100/04	Flush Uncontrolled Pedestrian Dropped Crossing Type PDC - 1	
HMEP/1100/05	IEP/1100/05 Vehicle Crossing Standard Detail (Commercial) Type VCC - 1	
HMEP/1100/06	Vehicle Crossing Standard Detail (Residential) Type VCR - 1	11/12
HMEP/1100/07	Raised Bus Kerbs – Standard Detail	11/12

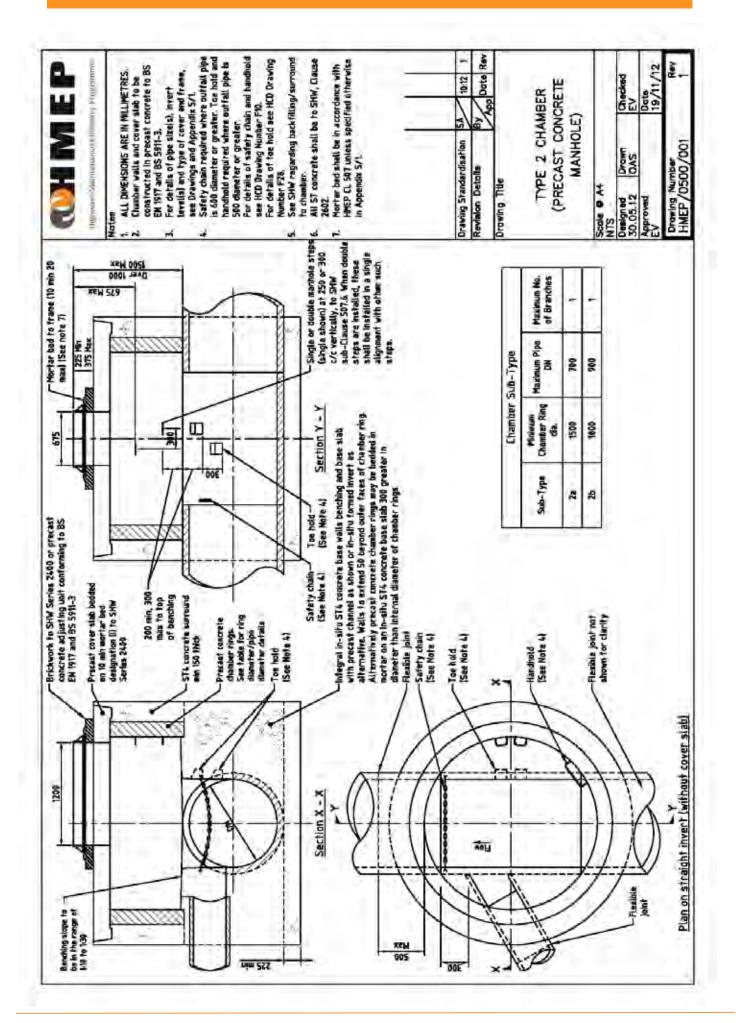


Standard Detail Drawings

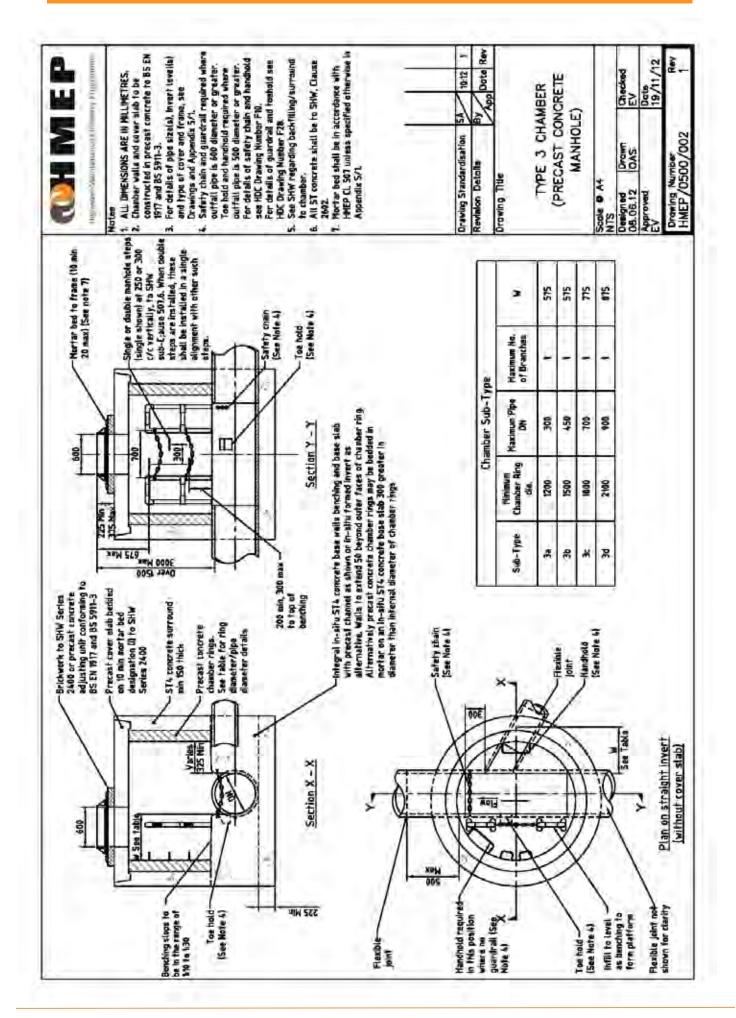
Drawing No.	Drawing Title	Date		
HMEP/1100/08	Precast Concrete Pedestrian Block Paving – Light Traffic, Class A Roads and Industrial Areas			
HMEP/1100/09 Flexible Footway – Pavement Construction Details Type BF1-		11/12		
Series 1300 - Road	Lighting Columns and Brackets			
HMEP/1300/01	5 and 6 metre Tubular Steel Column (Post Top)	10/12		
HMEP/1300/02	8 metre Tubular Steel Column (Post Top)	10/12		
HMEP/1300/03	10 metre Tubular Steel Column (Post Top)	10/12		
HMEP/1300/07	Tubular Steel Column Mid Hinged 5, 6 and 8 metre (Post Top)	10/12		
HMEP/1300/08	Tubular Steel – Steel Base Hinged 5, 6, 8, and 10 metre	10/12		
HMEP/1300/09	Single Arm for 8 and 10 metre Column Bracket Detail	10/12		
HMEP/1300/10	Double Arm for 8 and 10 metre Column Bracket Detail	10/12		
HMEP/1300/11	Single Arm for 5 and 6 metre Column Bracket Detail	10/12		
HMEP/1300/12	Post Top Mounted Spigot Adaptor for 8 and 10 metre Column	10/12		
HMEP/1300/19	Column and Bracket Manufacturer Identification Labels	10/12		
Series 1700 – Stru	ctural Concrete			
	None			
Series 1800 – Structural Steelwork				
	None			
Winter Maintenance Materials				
	None			

Standard Detail Drawings will be made available separately from this document for download from the HMEP website in the form of .pdf files.

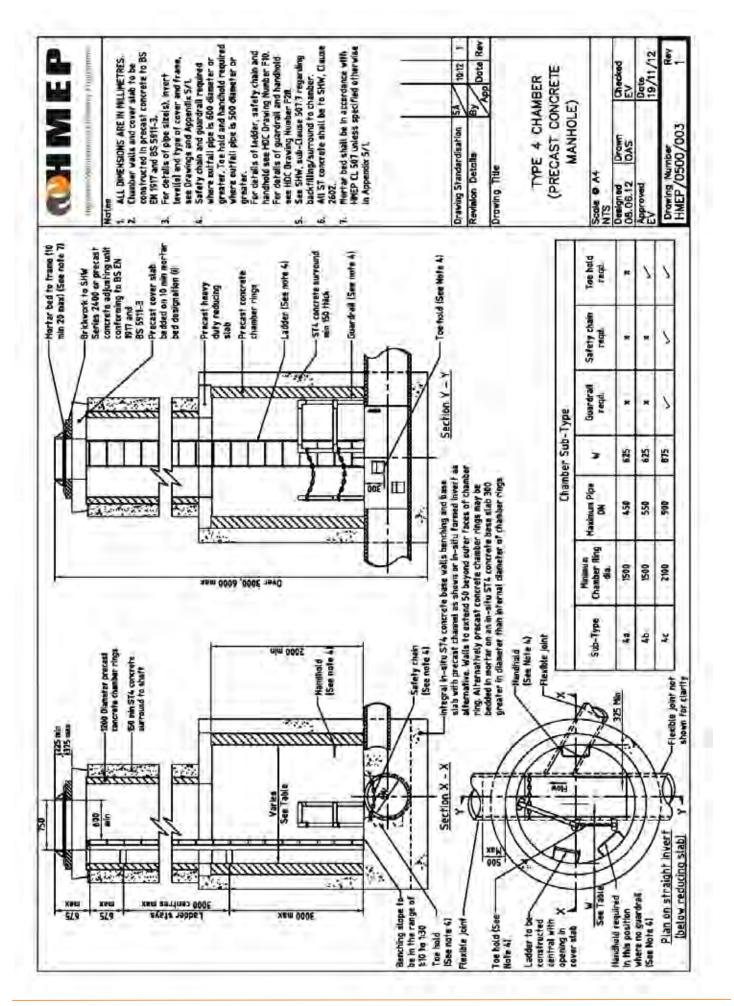




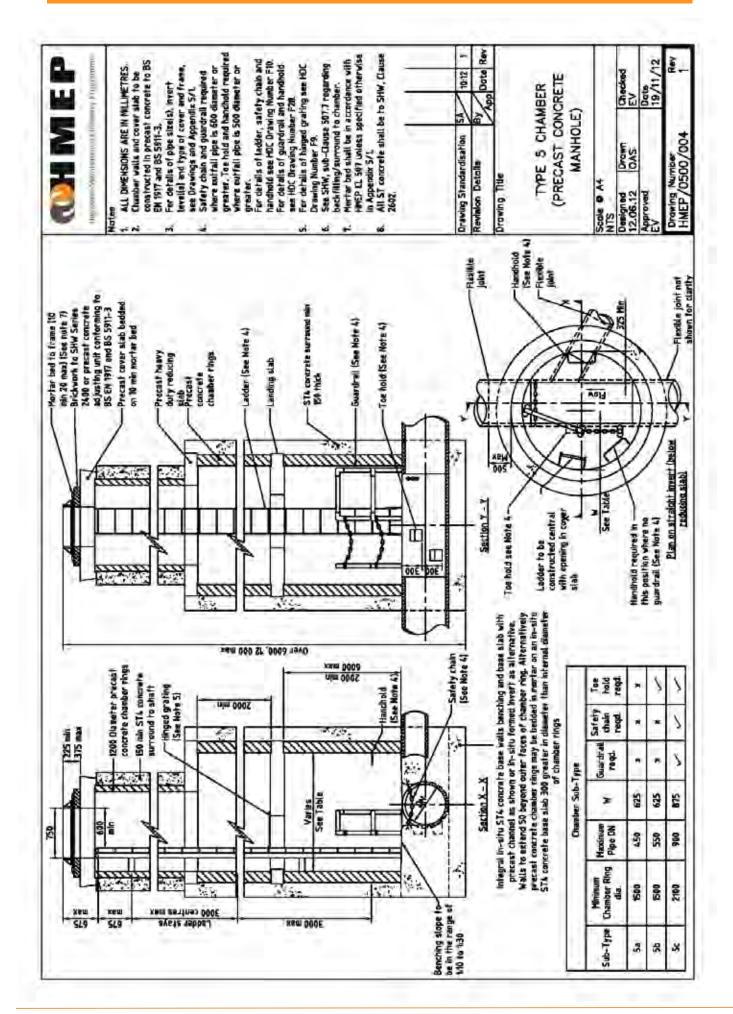




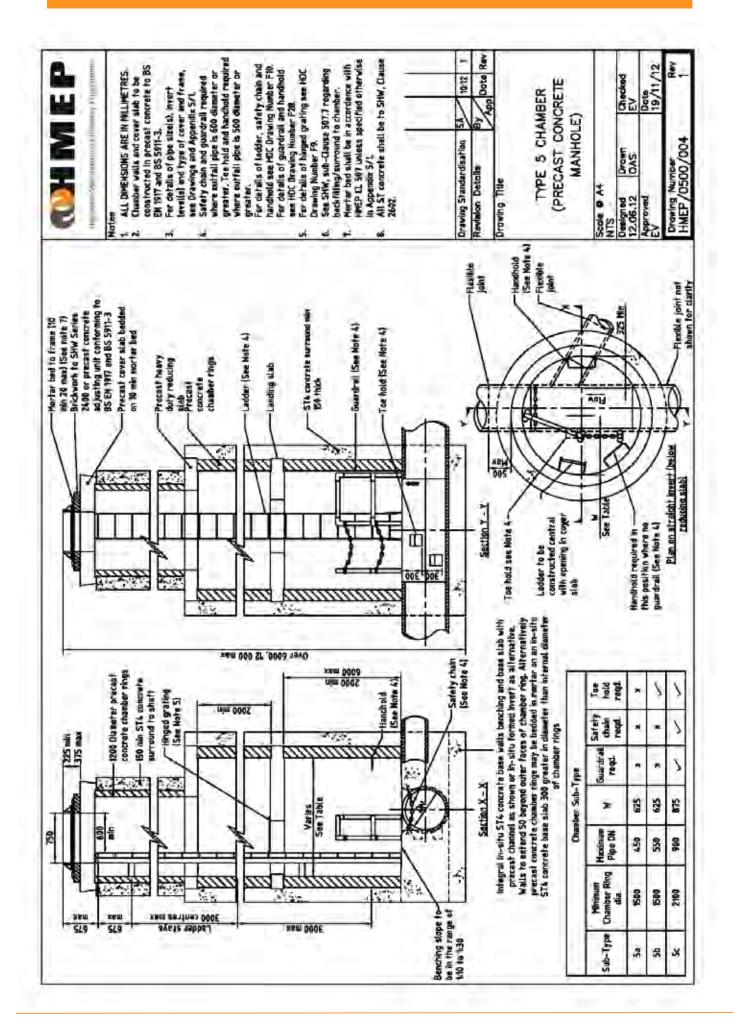




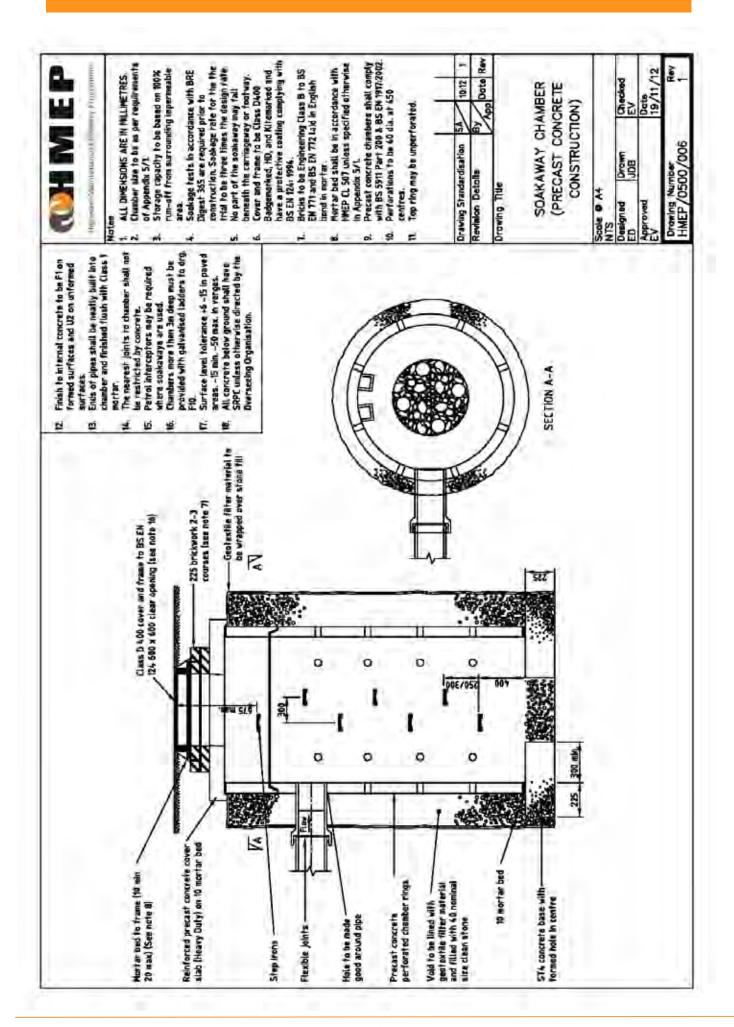




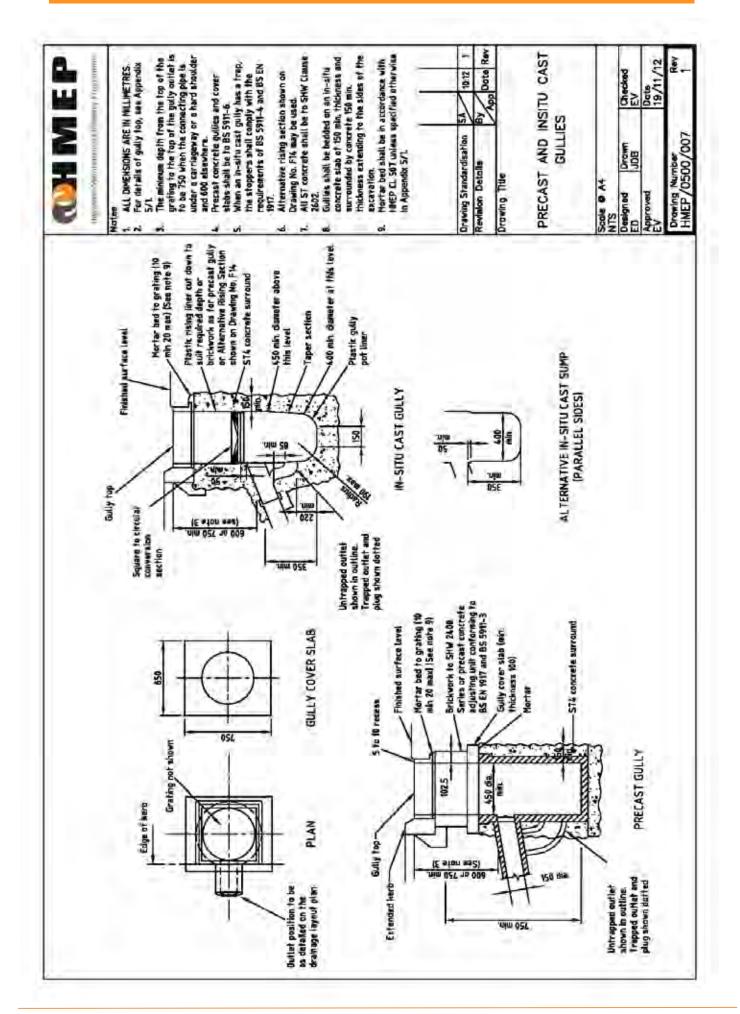




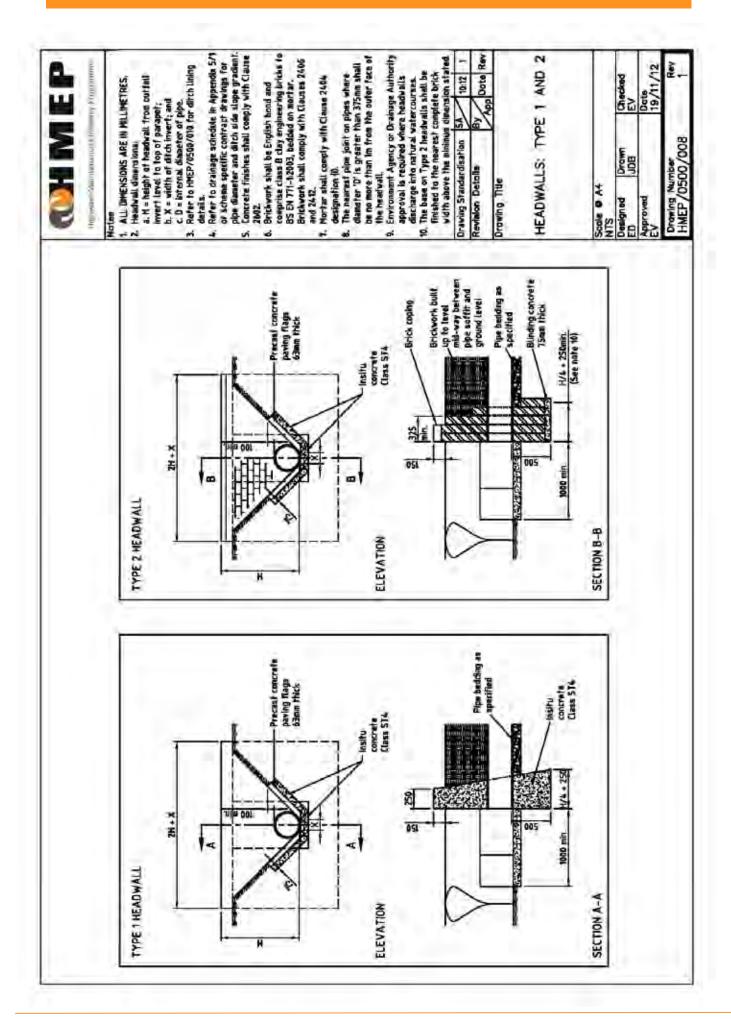




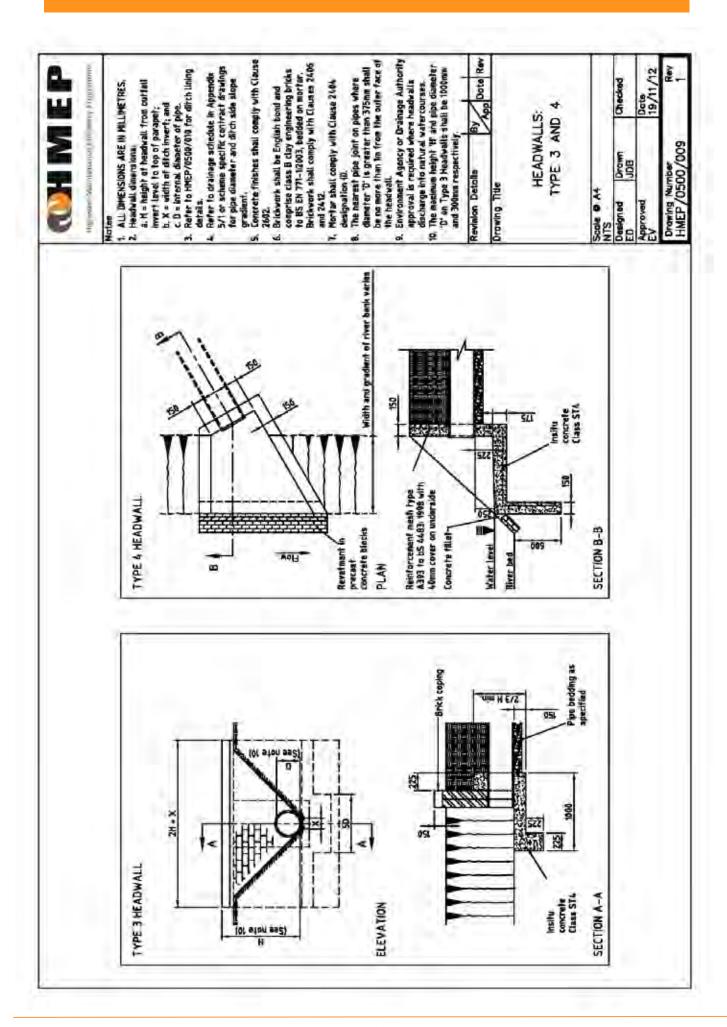




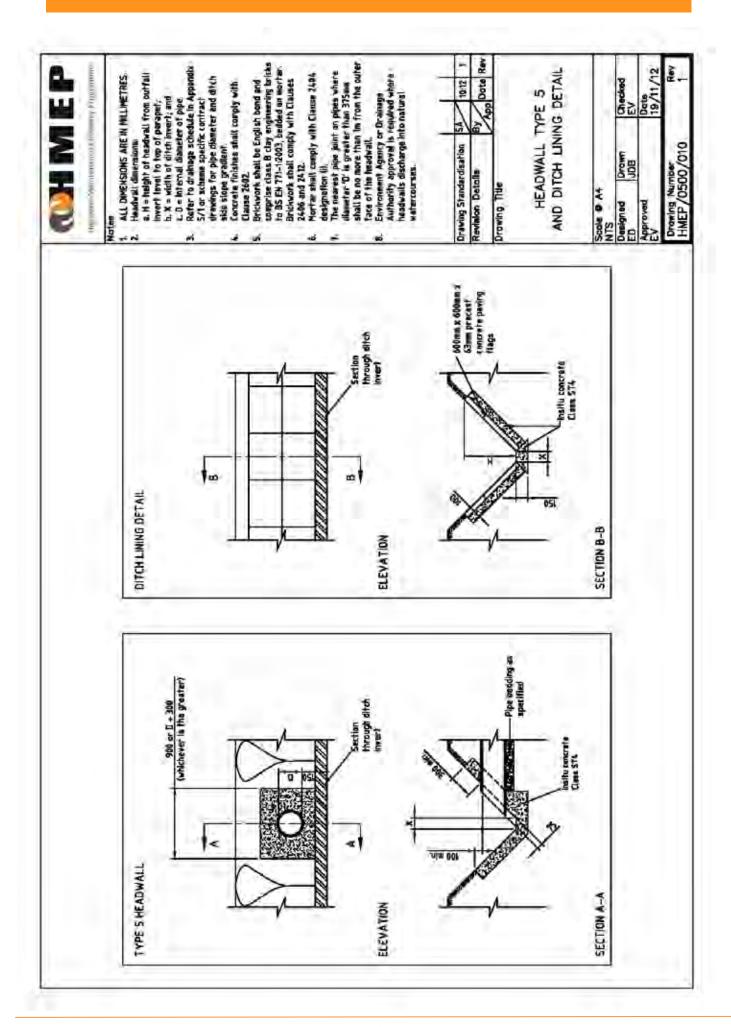




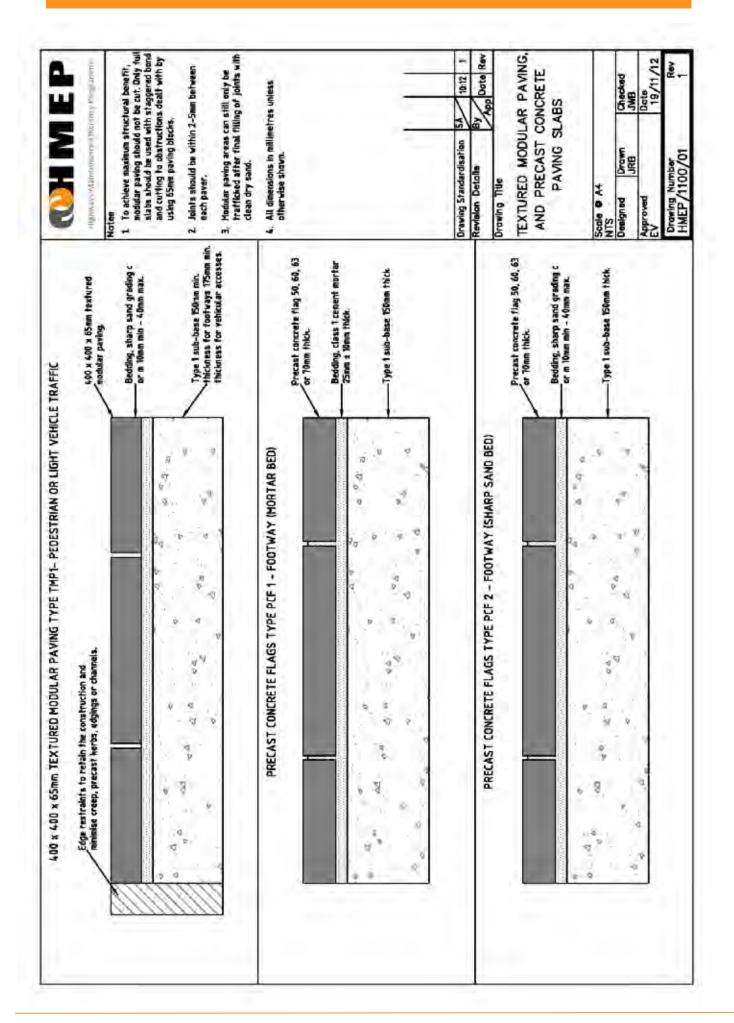




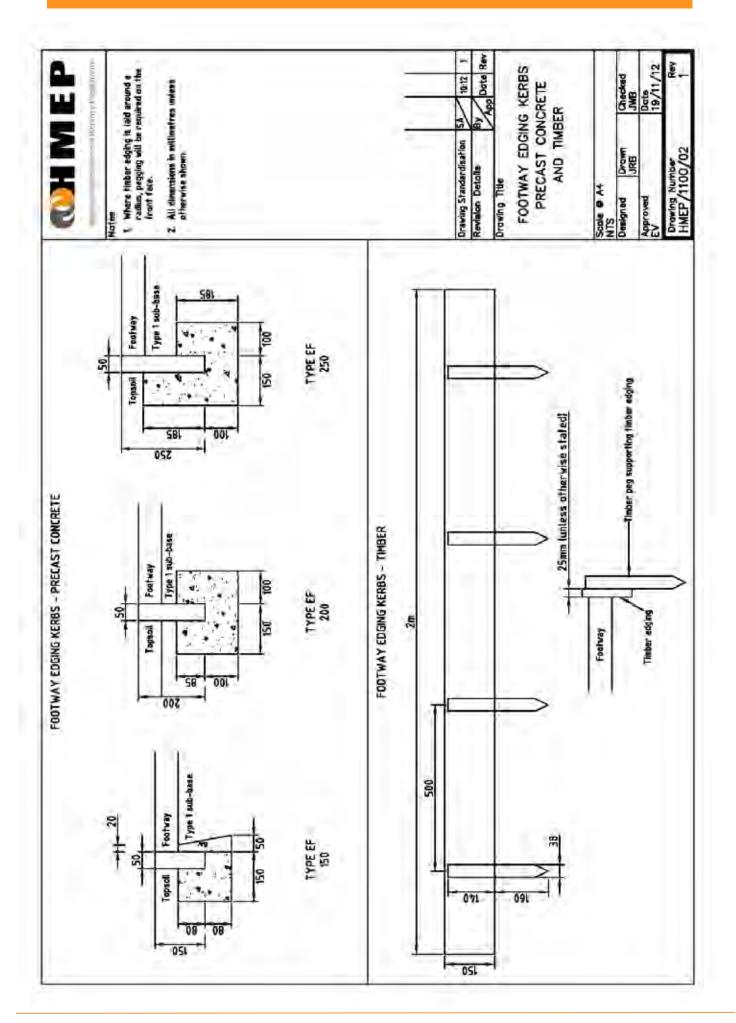




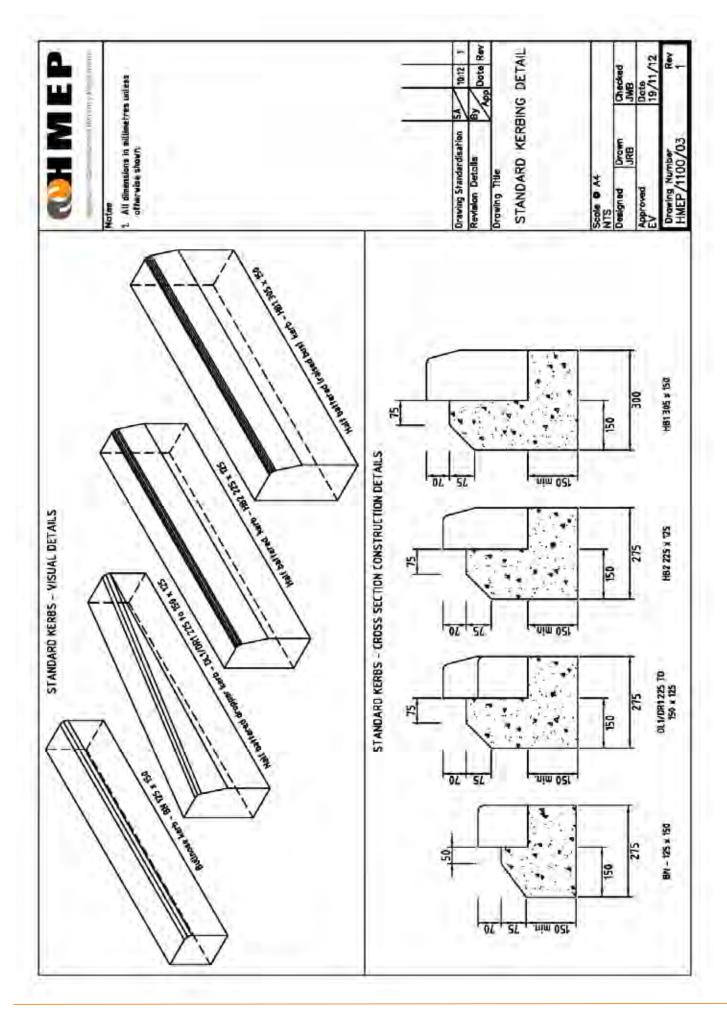




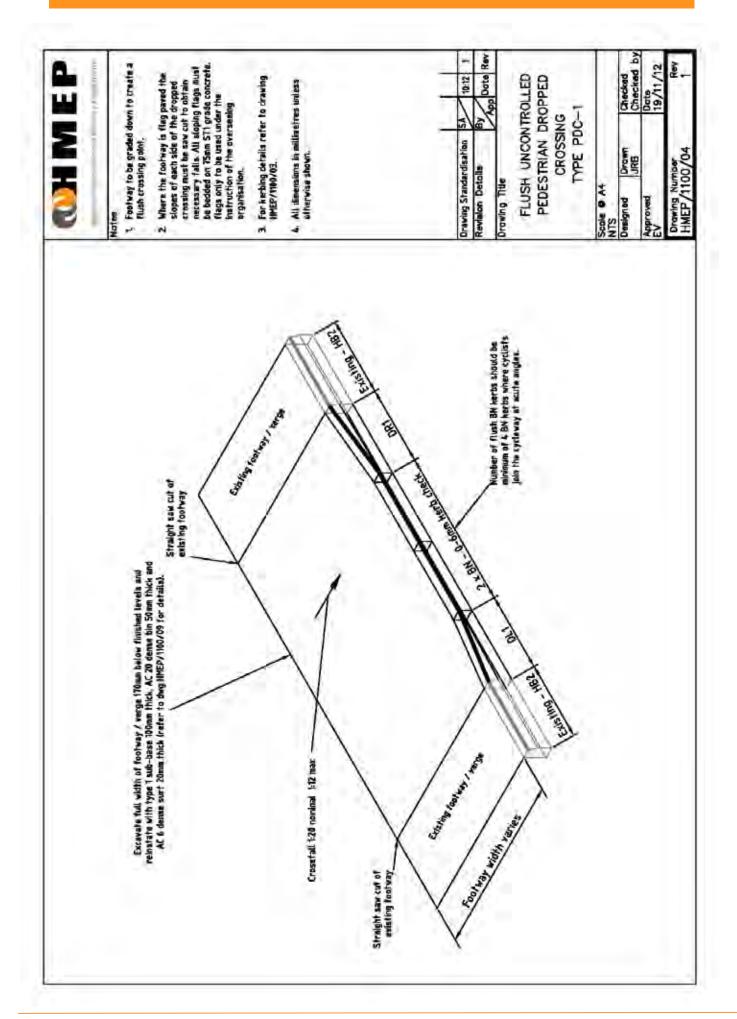




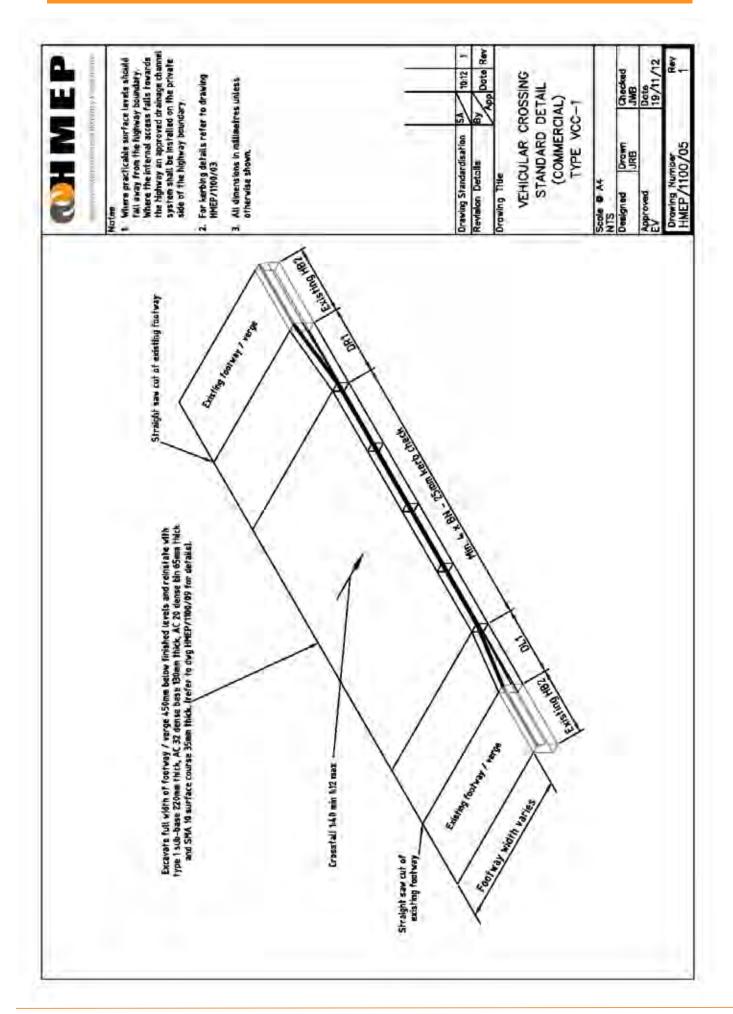




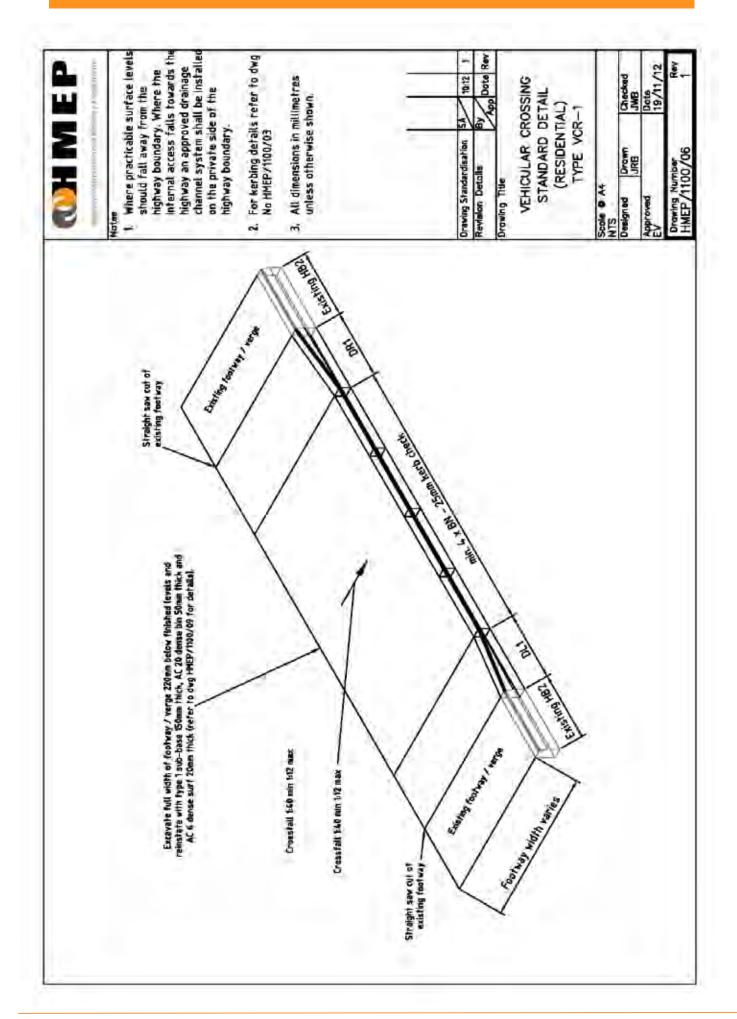




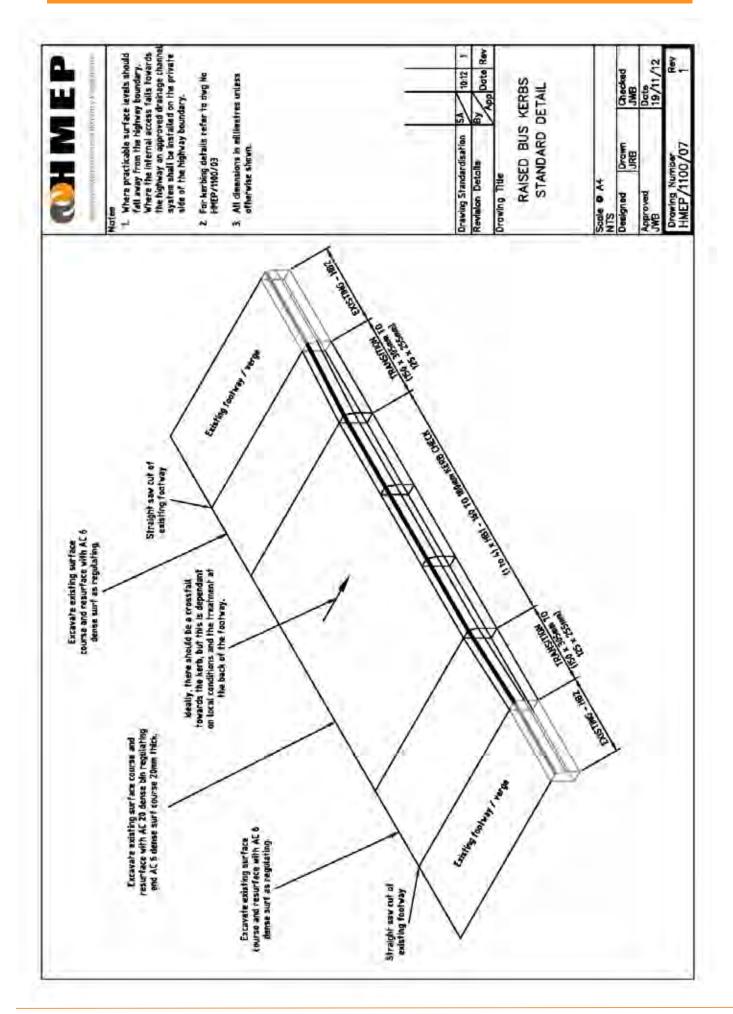




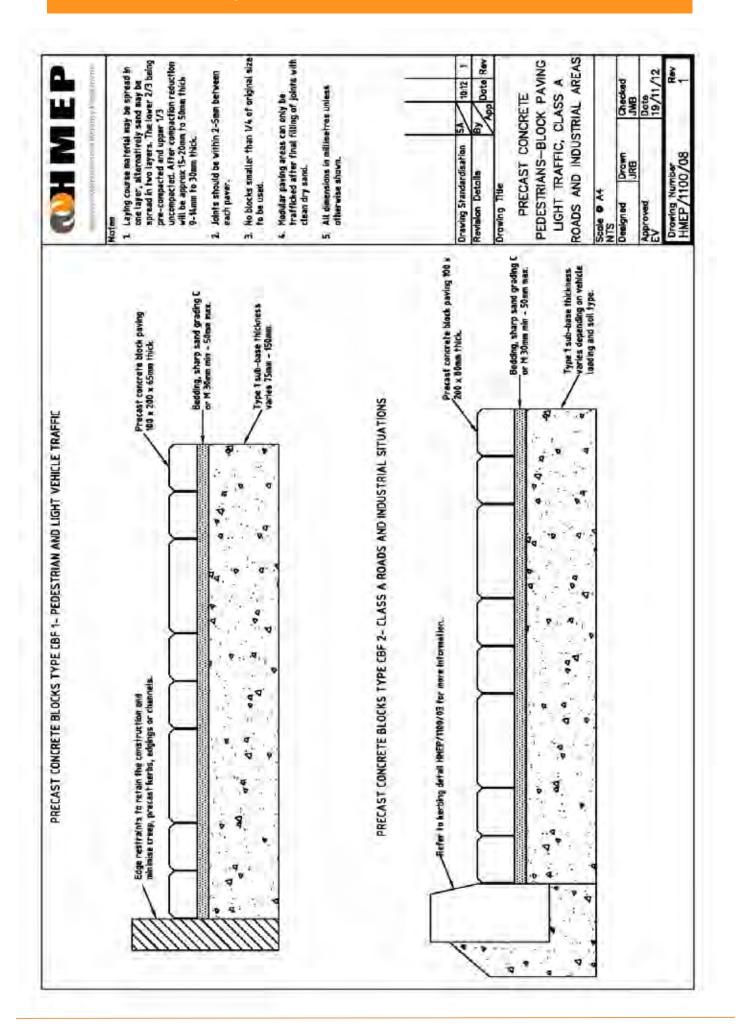




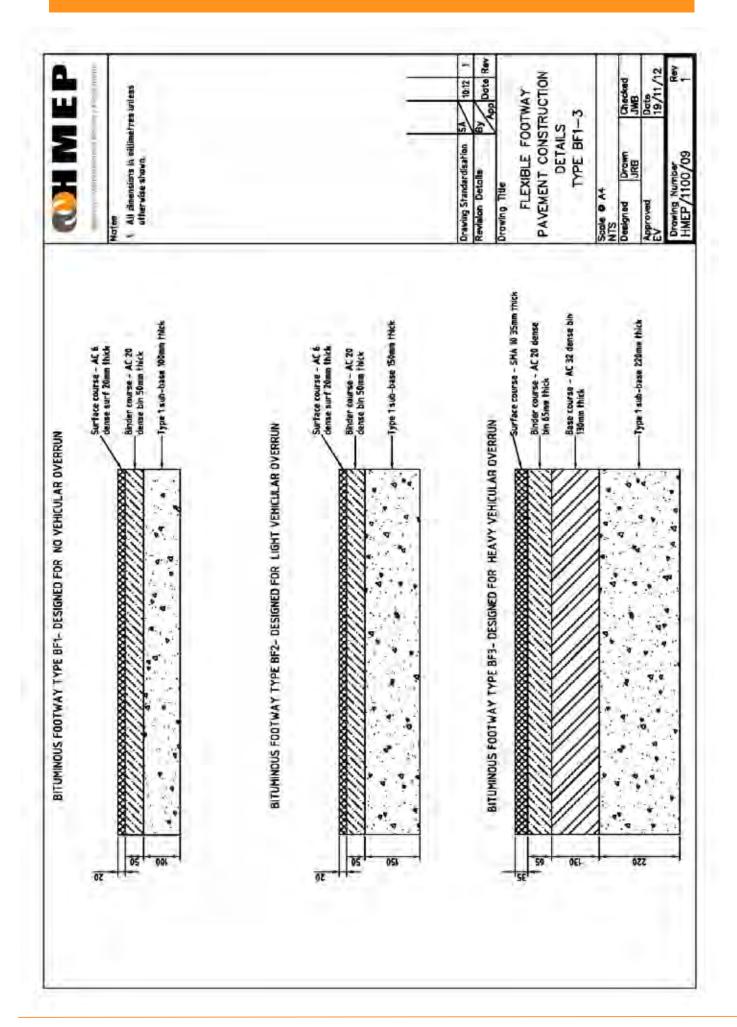




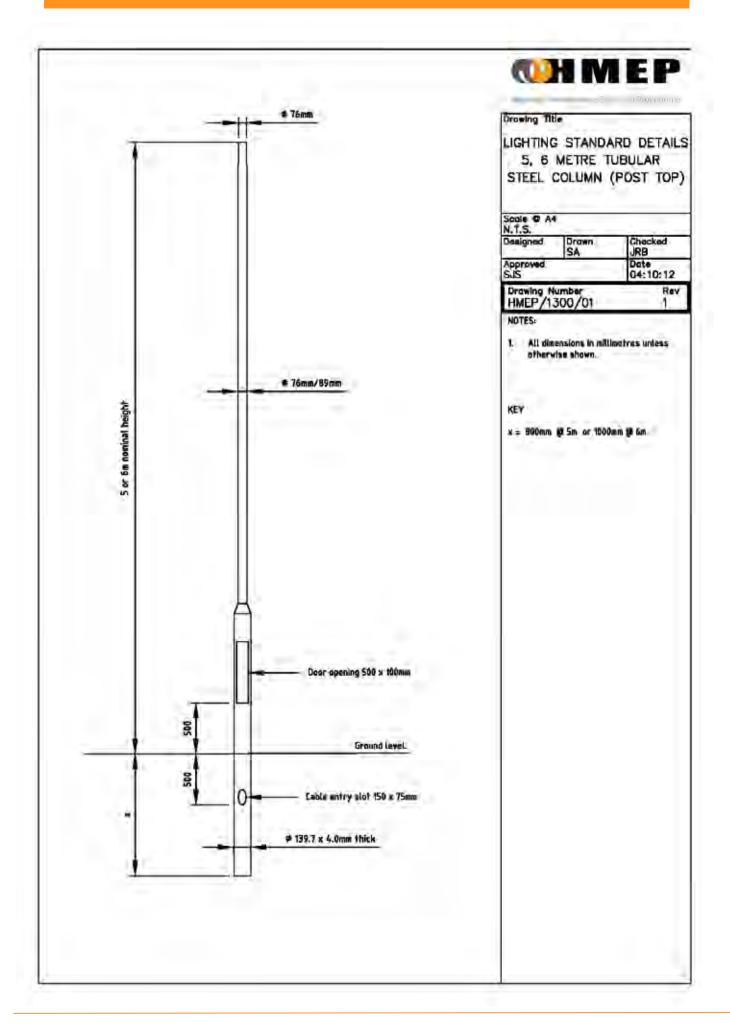




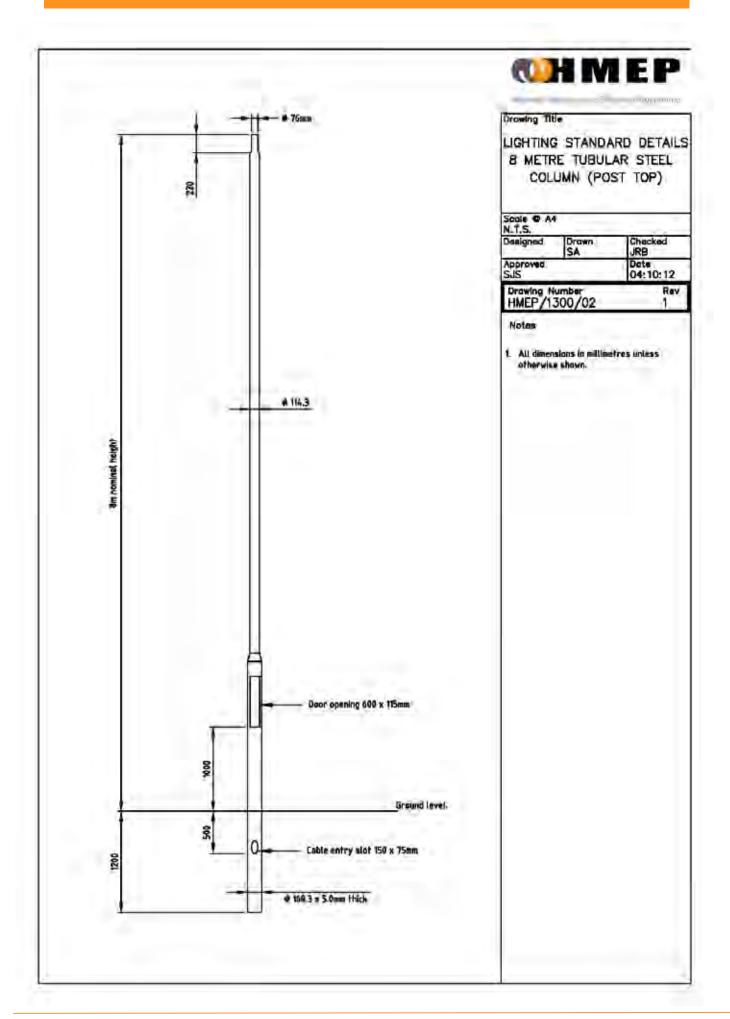




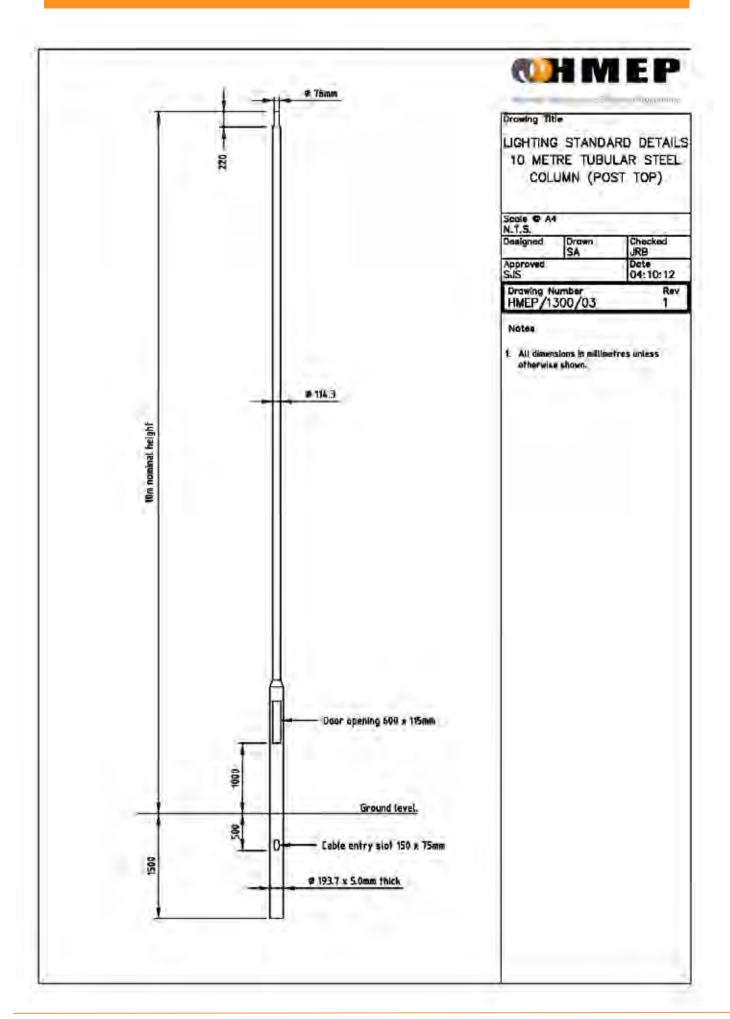




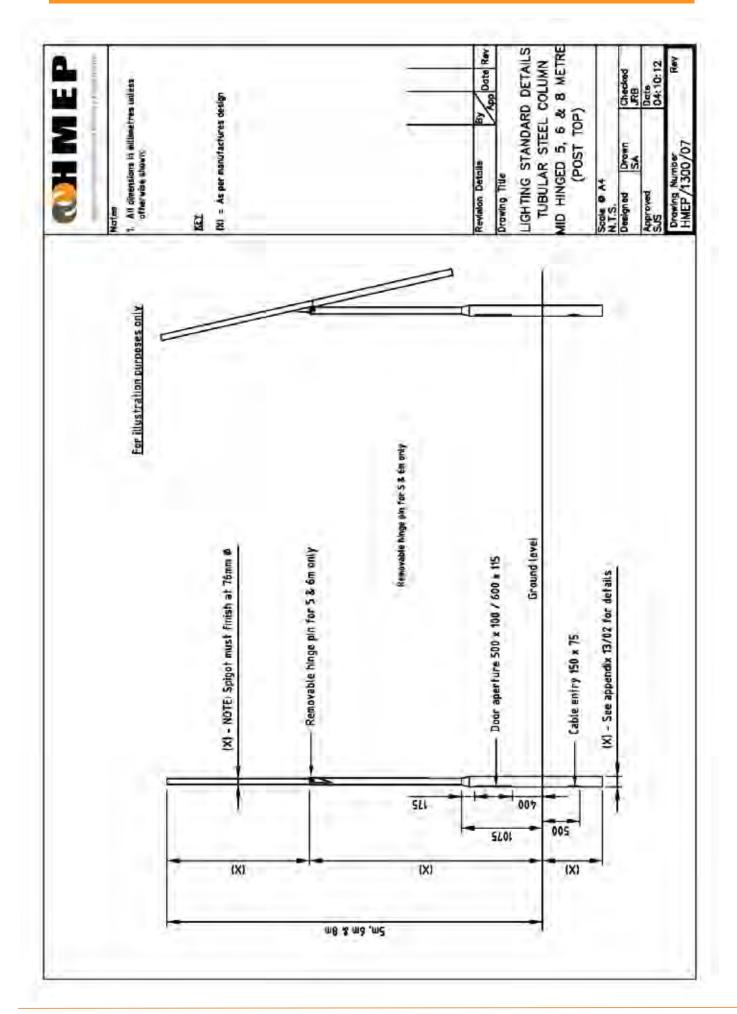




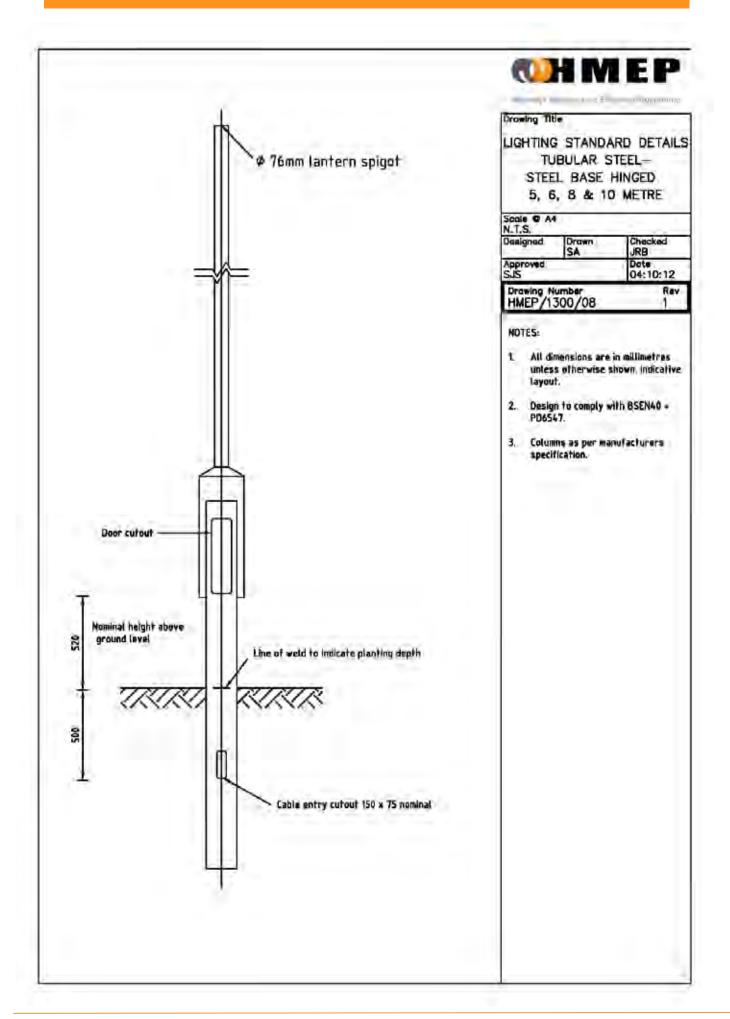




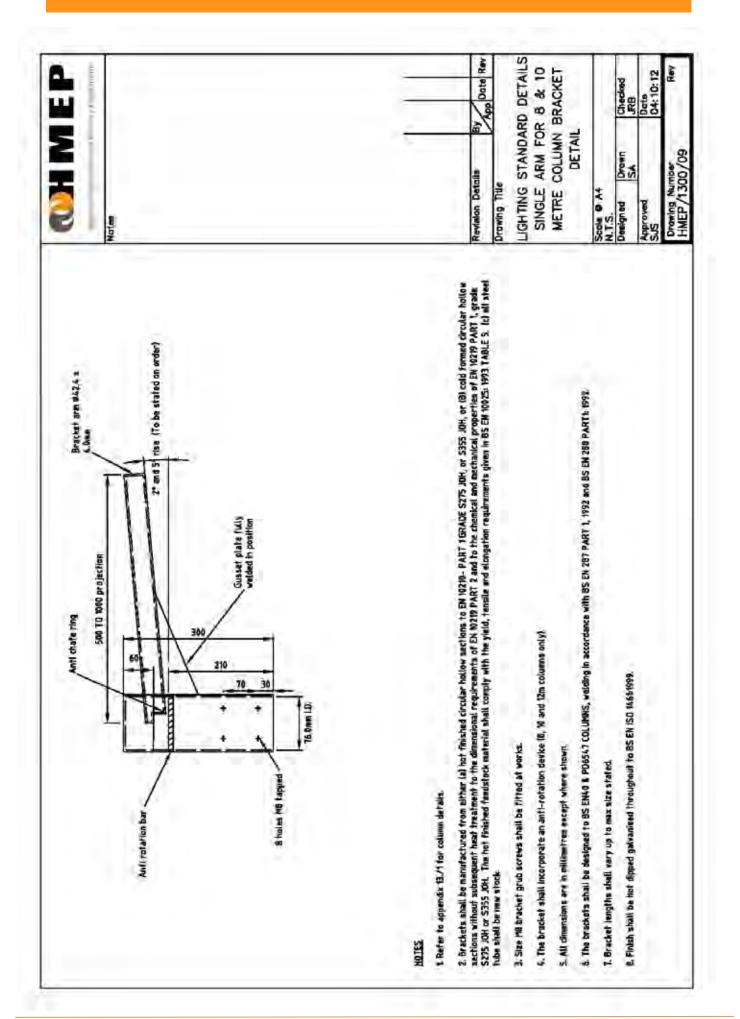




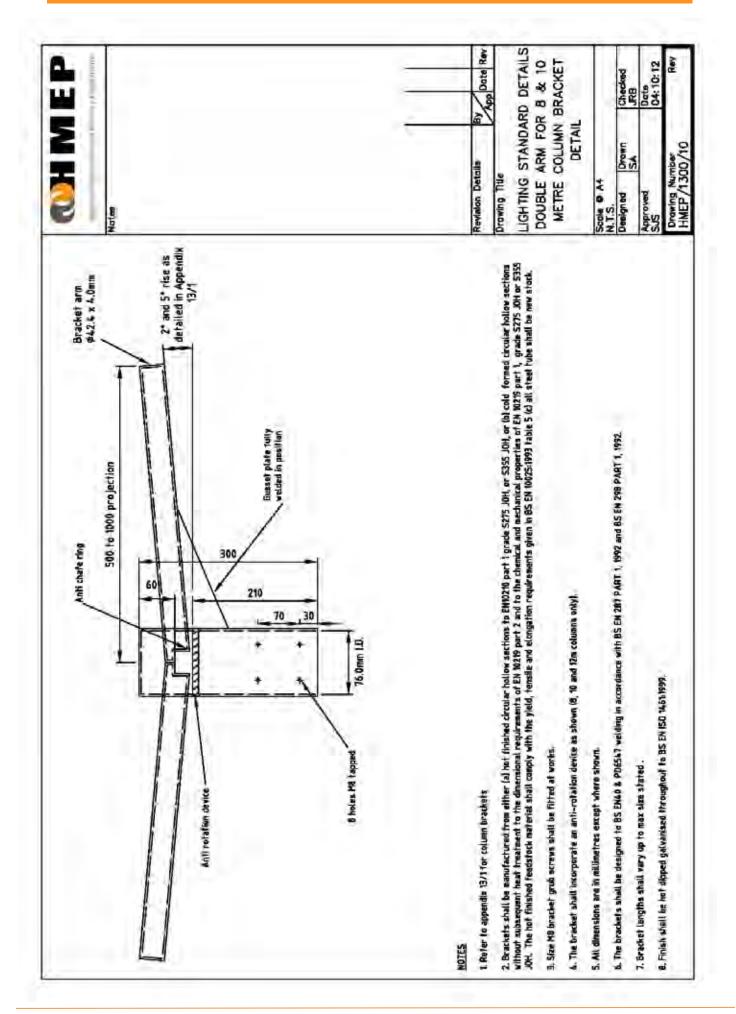




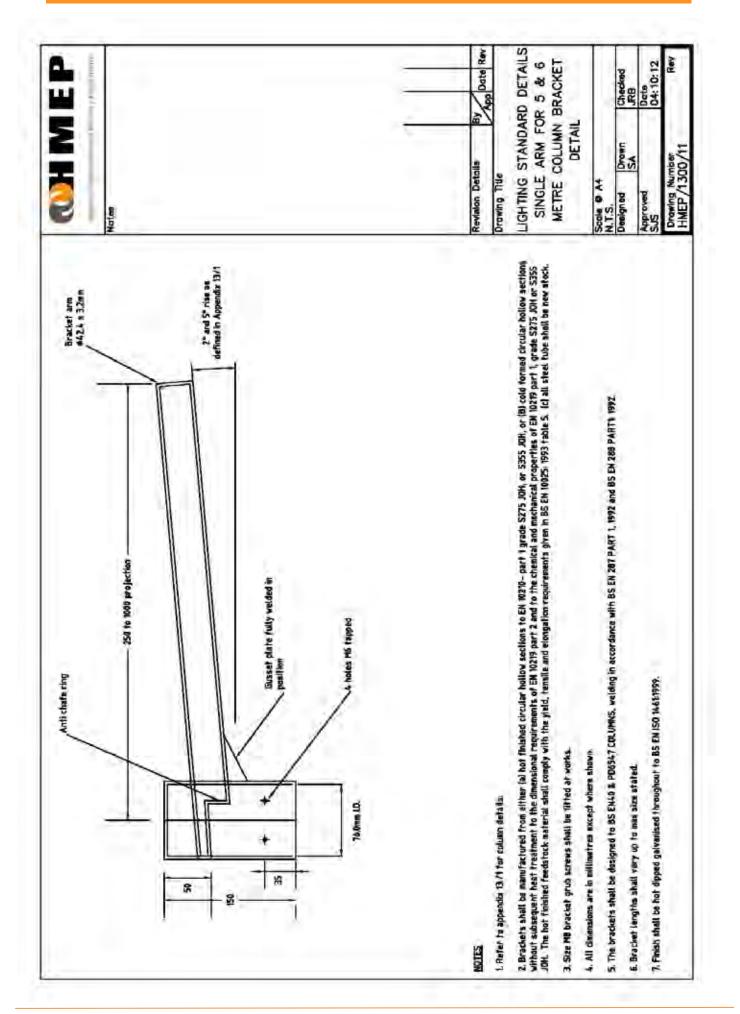




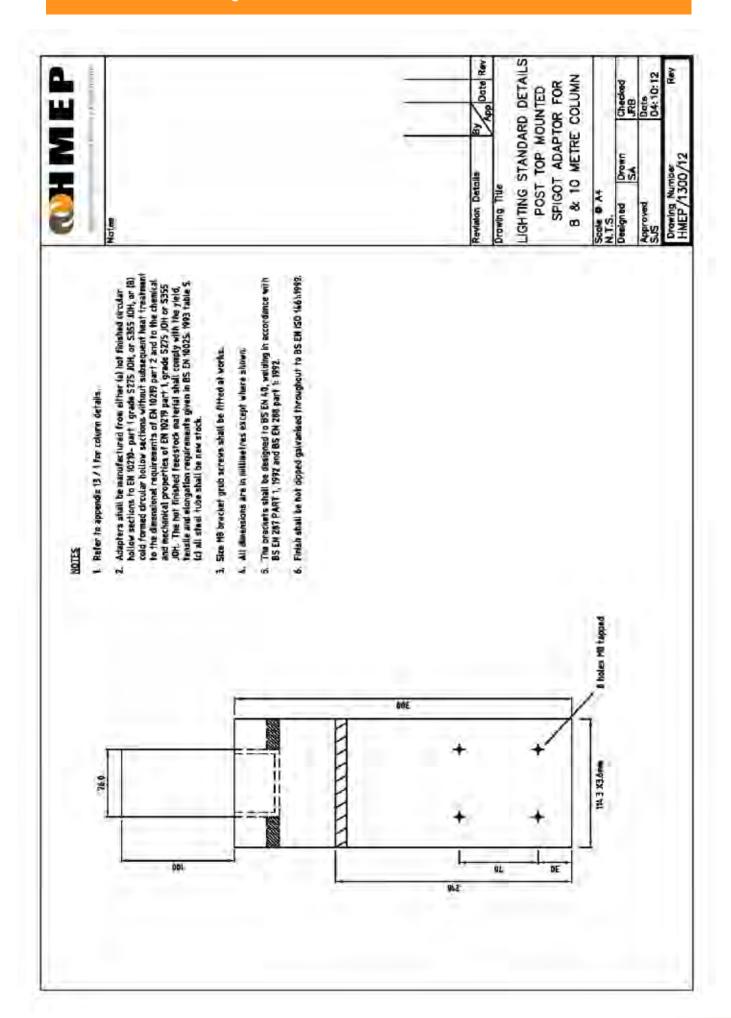




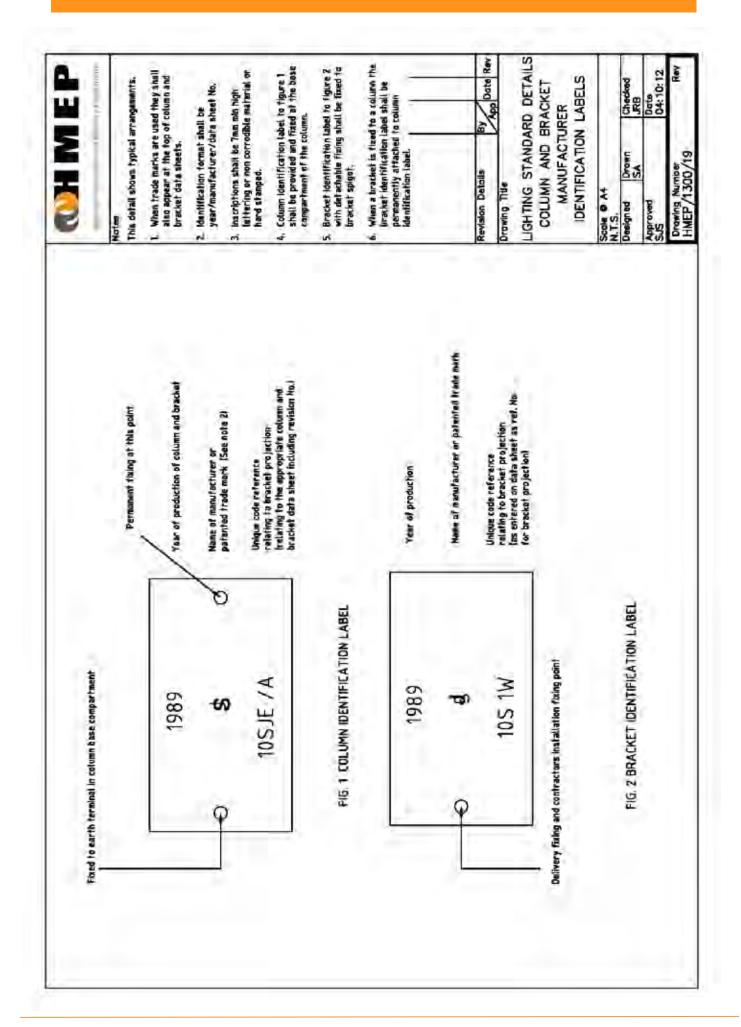












ABBREVIATIONS USED

ADEPT Association of Directors of Environment, Economy, Planning and

Transport

http://www.adeptnet.org.uk/

APSE Association for Public Service Excellence

http://www.apse.org.uk/

BBA British Board of Agreement

http://www.bbacerts.co.uk/

DMRB Design Manual for Roads and Bridges

http://www.dft.gov.uk/ha/standards/dmrb/index.htm

HAPAS Highway Authorities Product Approval Scheme

http://www.bbacerts.co.uk/product-approval/hapas.aspx

HCD Highways Construction Details - Volume 3 of the Manual of Contract

Documents for Highways Works

http://www.dft.gov.uk/ha/standards/mchw/vol3/index.htm

HTMA Highways Term Maintenance Association

http://www.htma.co.uk/

LHAs Local Highways Authorities

LoTAG London Technical Advisers Group

TAG Technical Advisers Group

http://www.lgtag.com/

MCHW Manual of Contract Documents for Highway Works

http://www.dft.gov.uk/ha/standards/mchw/index.htm

NG Notes for Guidance on the Specification for Highway Works - Volume 2

of the Manual of Contract Documents for Highways Works http://www.dft.gov.uk/ha/standards/mchw/vol2/index.htm

SHW Specification for Highways Works- Volume 1 of the Manual of Contract

Documents for Highways Works

http://www.dft.gov.uk/ha/standards/mchw/vol1/index.htm

TfL Transport for London

W-mH Well-maintained Highways

UK Roads Liaison Group - Well - Maintained Highways

Unless specifically defined otherwise the definitions of terms used in this document are those in BS 6100, Glossary of Building and Civil Engineering Terms.



TECHNICAL ABBREVIATIONS USED

AAV Aggregate Abrasion Value BBA British Board of Agrément

BRE Building Research Establishment Ltd

BS British Standard

BSI British Standards Institution
CBM Cement Bound Material
CBR California Bearing Ratio

CP British Standard Code of Practice

EN European Standard

HAPAS Highway Authorities' Product Approval Scheme

HCD Highway Construction Details

HMSO/TSO Her Majesty's Stationery Office/The Stationery Office

ISO International Organization for Standardization

MDPE Medium Density Polyethylene

NG Notes for Guidance on the Specification for Highway Works

PC Portland Cement
PSV Polished Stone Value
PVC Polyvinyl Chloride

SHW Specification for Highway Works

SI Statutory Instrument

UKAS United Kingdom Accreditation Service
PVC-U Un-plasticised Polyvinyl Chloride

